



14<sup>th</sup> July 2022

To Members of East Midlands Reserve Forces and Cadets Association

**MINUTES OF THE ANNUAL GENERAL MEETING HELD ON MONDAY 4 JULY 2022 AT  
DERBYSHIRE AND NOTTINGHAMSHIRE CADET TRAINING CENTRE, SWINEY WAY, CHILWELL,  
NOTTINGHAM, NG9 6QX**

Present:		
	Sir John Peace	President HM Lord-Lt of Nottinghamshire
	Mr T Dennis	HM Lord-Lt of Lincolnshire
	Mr M Kapur OBE	HM Lord-Lt of Leicestershire
	Mrs E Fothergill CBE	HM Lord-Lt of Derbyshire
	Dr S Furness PhD	HM Lord-Lt of Rutland
	Brig S Williams OBE	CE EMRFCA
	Air Cdre G Hellard	Vice Chair Air
	Col M Davanna	Army Cadet Force
	Col G Hatcher	Ex Officio Military Member
	Col N Hile DL	Association Chair
	Col R Merryweather TD DL	Selected Military Member
	Col T Richmond OBE TD DL	Selected Military Member
	Col I Sackree	Army Cadet Force
	Col D Southall VR	Army Cadet Force
	Col N Weston DL	Selected Military Member
	Col J Wilson OBE DL	County Member
	Gp Capt D Boreham	Cadet Forces
	Gp Capt A Pass MBE	Cadet Forces
	Gp Capt N Sharpe	Guest
	Cdr G Johns	Vice Chair Navy
	Lt Col A Dobb	Cadet Forces
	Lt Col J Field MBE	Cadet Forces
	Lt Col N Foster	Vice Chair Lincolnshire
	Lt Col A Heather	Ex Officio Military Member
	Lt Col I Oldershaw	Vice Chair Nottinghamshire
	Lt Col K Spiers OBE TD	Selected Military Member
	Lt Col B Watson	Selected Military Member
	Lt Cdr Michelle Welsh MBE	Sea Cadet Corps
	Maj J Boulton TD	County Member
	Maj P Desborough	DCE EM RFCA
	Maj R Guillan	Representing Member
	Maj Z Needham	Ex Officio Military Member
	Maj G Page	Representing CO ATR(G)

	Maj J Pashley	Ex Officio Military Member
	Maj M Pegg JP	Ex Officio Military Member
	Maj K Ray	Ex Officio Military Member
	Sqn Ldr K Slater BSC (Hons)	County Member
	Sqn Ldr A Thompson MBE	County Member
	Flt Lt S Lowry	Ex Officio Air Force Member
	Capt B Wing	Representing Member
	Lt D Adekoluejo	Ex Officio Military member
	WO2 W McLeish	Representing Member
	WO1 N OLeary	Representing Member
	WO2 B Nagra MBE	Selected Military Member
	Cllr N Atkin	Representative Member
	Cllr J Kirk	Representative Member
	Cllr C Smith	Representative Member
	Mr M Capewell	Head of Estates EM RFCA
	Mr P Hill	Nottinghamshire ACF
	Mr F Hopkins	Head of Engagement EM RFCA
	Mr S MacFarlaine	County Member
	Mr B Skipper	County Member
	Ms M Wells BA MA MCLIP	County Member
	Miss C Hibbert	HoSS EM RFCA
	Miss L Pickard	SO Comms EM RFCA
	Miss S Shabaz	AO Estates EM RFCA
	Mrs K McAuley	Head of Comms EM RFCA
	Mrs D Rai	Head of Finance & HR EM RFCA
	Mrs E Wass	AO EM RFCA
	Sqn Ldr M Alker	SCEO EM RFCA - Secretary
Invitees:		
	Brig T Seal TD ADC DL VR	Speaker
	Cdre R Bellfield CBE ADC	Speaker
Apologies:		
	Mr J Saunders Watson	HM Lord-Lt of Northamptonshire
	Brig G Foden	Brigade Commander
	Brig D Russell-Parsons OBE DL	Representing Member
	Air Cdre A Griffin AFC DL	Selected Air Force Member
	Air Cdre T Keeling	Commandant Air Cadets
	Cdre A Swain	Selected Naval Member
	Col L Barr-Jones	Selected Military Member
	Col R Boyle DL	County Member
	Col I Crowe	Selected Military Member
	Col C Doyle	Army Cadet Force
	Col J Hunt OBE TD DL	County Member
	Col D Hurwood DL	County Member
	Col J Mahan	Ex Officio Military Member
	Col D Sneath MA TD DL	County Member
	Gp Capt B Dale MA	Selected Air Force Member

	Cdr G Corner	County Member	
	Cdr R De La Mere	Eastern Area SCC	
	Cdr P Moore RD* DL RNR	Ex Officio Naval Member	
	Cdr J Swann QVRM RD* JP DL	Selected Naval Member	
	Lt Col T Buxton	Ex Officio Military Member	
	Lt Col J Chappell MBA	Vice Chair Northamptonshire	
	Lt Col R Futter	Invitee	
	Lt Col D Haslam	Ex Officio Military Member	
	Lt Col R Ogg	Combined Cadet Force	
	Wg Cdr P Giles OBE DL	Vice Chair Derbyshire	
	Wg Cdr A Ingham	Selected Air Force Member	
	Wg Cdr P Sergeant	Vice Chair Leicestershire & Rutland	
	Maj C Duffy	Ex Officio Military Member	
	Maj D Knight	Ex Officio Military Member	
	Maj J Marengo	Selected Military Member	
	Maj D Marsden QM	Representing Member	
	Maj J Mason	Ex Officio Military Member	
	Maj S Payne	Combined Cadet Force	
	Maj L Rosie	Selected Military Member	
	Sqn Ldr T Bratton AE*	County Member	
	Sqn Ldr K Colehouse	Ex Officio Air Force Member	
	Sqn Ldr P Johnston-Davis	Ex Officio Air Force Member	
	Sqn Ldr I Kholwadia	Ex Officio Air Force Member	
	Sqn Ldr C Saveker	Ex Officio Air Force Member	
	Flt Lt S Chapman	Ex Officio Air Force Member	
	Capt R Dutt	PSAO B Det 212 Fd Hosp	
	Capt T Gurung	Representing Member	
	Lt D Derbyshire RNR	County Member	
	CLlr V Dempster	Representative Member	
	CLlr D Wilby AFC FRAES	Representing Member	
	Prof D Fathers DL	Chair REEG	
	Mr D Grattrick	County Member	
	Mr M Madin	County Member	
	Mr E Mewies	Representative Member	
	Mr P Parsons	Chair Estates	
	Mr B Ramsey	County Member	
	Mr J Wright FCILT	Representative Member	
Item	Points Raised		Action
(a)	(b)	(c)	
1. President's Welcome	1. The President called the meeting to order and welcomed everyone to the 2022 AGM the first face-to-face AGM for 3 years. He conveyed his appreciation to the 2 guest speakers for agreeing to address the meeting and expressed his gratitude to Gp Capt Nick Sharpe, the previous CE (in attendance), for his sterling work during his 10 years in post. A minutes silence was called in memory of Col Mark Smith, a		

	<p>keen member of both the Association and Board, who sadly passed in late 2021.</p>	
<p>2. Apologies</p>	<p>2. Apologies are listed above.</p>	
<p>3. Minutes of AGM held on 5 Jul 2021</p>	<p>3. The minutes of the last AGM held on 5 July 2021 on Zoom were proposed as an accurate record by Col Ian Sackree and seconded by Col Roger Merryweather. There were no outstanding actions.</p>	
<p>4. Chair's Statement</p>	<p>4. The Chair provided an update on his report which members had been able to read online in advance of the meeting and a copy was included in the Annual Report. There had been various changes in personalities and he welcomed the new CE, Brig Stuart Williams OBE, and new committee members.</p> <p>5. The position regarding the NDPB, ongoing for the last 2-3 years, remained the same, pending identification of the necessary space in the Parliamentary programme to enact the associated legislation. A contextual background, emanating from the Sullivan Report, was provided and it was explained that only a small proportion of the recommendations could be taken forward at the moment that related to the RFCAs. It was therefore anticipated that AGM 2023 would remain the same and perhaps even beyond this depending upon the legislative approval process.</p> <p>6. The Chair expressed his personal thanks to the staff at Triumph Road for their efforts during the pandemic. He made especial tribute to Gp Capt Nick Sharpe for his leadership of EM RFCA during this challenging period and for recruiting new staff in time for his handover, thus providing a solid foundation for the future. He also thanked the volunteer membership and applauded the capacity they provided; to be able to call upon such depth of experience was a remarkable achievement which must be preserved amid the forthcoming transformation.</p>	
<p>5. Association Election</p>	<p>7. <b>Election of the Chairperson.</b> The President stated that this year's elections had again been held on-line and that amid a quorum Col Nick Hile had been elected as Chairperson for a fourth year.</p>	

	<p>8. <b>Other Elections.</b> The Chair informed the meeting that elections of officials had been conducted online amid a quorum and that the following had been re-elected:</p> <p>a. <b>Vice-Chairs:</b></p> <p>Cdr Glynn Johns – Vice-Chair Navy.</p> <p>Wg Cdr Phil Giles OBE DL – Derbyshire.</p> <p>Wg Cdr Peter Sergeant – Leicestershire and Rutland.</p> <p>Lt Col Nick Foster – Lincolnshire.</p> <p>Lt Col Jane Chappell - Northamptonshire.</p> <p>b. <b>Chair – Regional Employer Engagement Group.</b></p> <p>Prof Dean Fathers DL</p> <p>c. <b>Chair - Financial Scrutiny Committee.</b></p> <p>Cdr Peter Moore RD*DL.</p> <p>The Chair also identified that the following new officials had been elected:</p> <p>a. <b>Vice-Chairs:</b></p> <p>Air Commodore Gavin Hellard – Vice-Chair Air.</p> <p>Lt Col Ian Oldershaw - Nottinghamshire.</p> <p>c. <b>Chair – Estates Committee.</b></p> <p>Mr Peter Parsons.</p>	
<p>6. To Accept the Association Accounts</p>	<p>9. The Chair confirmed that just prior to the meeting that he had signed the EM RFCA audited reports and that they would be circulated immediately following the meeting. Silent approval procedures would be adopted and nil returns by 18 Jul 22 taken as acceptance, with any queries processed accordingly. The accounts had been scrutinised and agreed by the auditors, and taken by the EM RFCA Finance Scrutiny Committee and the Association Board. The Chair highlighted the following points:</p>	

	<p>a. The audit was declared as a ‘clean’ audit which was a testament to the hard work of the RFCA Finance &amp; HR Team.</p> <p>b. The auditors commented that there was a healthy reserve and was within the Grant in Aid limit of 2% and therefore the RFCA was considered as a going concern.</p> <p>c. There was a healthy RGI due largely to the Covid period which would be used to fund some major cadet projects and actioned over the next few months.</p>	
7. RFCA AGM Delegation of Authority	<p>10. <b>RFCA AGM Motion of Delegation of Authority.</b></p> <p>a. <b>Authorisation of the Board.</b> The Scheme of Association required that the Association Board must be given express authority to exercise the Association’s statutory powers and duties without prior reference to the membership.</p> <p>b. <b>Resolution.</b> There was no material change to the powers and duties that the Board currently exercised on behalf of the Association. As a result of the online voting process, the Chair confirmed that the Board had been given its authority by its members to conduct business as usual for the forthcoming year.</p>	
8. To Note Written Reports	<p>11. The Chair expressed his gratitude to the Vice-Chairs, Cadets and Engagement Team for issuing their valuable and informative reports which had been issued prior to the AGM. No questions were raised in relation to written reports which had been tabled and no updates were cited.</p>	
9 &10. Addresses by Guest Speakers	<p>12. Insightful presentations were provided by Brigadier Tim Seal TD ADC DL VR – Deputy Commander (Reserves) 1st (United Kingdom) Division and Commodore Rob Bellfield CBE ADC – Naval Regional Commander London and Eastern England. These presentations focused upon the increasingly important operational role played by Reserves in national Defence capability and the major structural changes, both nationally and regionally, being enacted to facilitate and enhance this. Recent operational examples of effective Reserve activity were provided and the synergistic benefits of Reserves for employers was stressed. The presentations provoked much interest and, subsequently, a number of searching questions were generated and thought provoking answers provided.</p>	

	13. The President thanked both speakers on behalf of all members for taking the time from very busy schedules to attend the AGM and for providing 2 excellent presentations.	
11. Date of next meeting	14. The date of the next AGM was set as Tuesday 13 <sup>th</sup> June 2023.	

Acknowledge:

Authenticate:

*(Signed On Original)*

M A ALKER  
Squadron Leader  
EM/EA RFCA Schools Cadet Expansion Officer

N Hile DL  
Colonel  
Chairperson EM RFCA